

APPLICATION AND AGREEMENT FOR USE OF SCHOOL FACILITIES

THIS APPLICATION is made this _____ day of _____, 20____,
by _____ (“the Applicant”) to the SURRY
COUNTY BOARD OF EDUCATION (“the Board”).

WITNESSETH

The Board endorses community use of facilities for purposes that contribute to the school program, community affairs, or the goals of the Community Schools Act. The use of school facilities should be consistent with the goals and objectives of the Board and the school district and must not conflict with the educational program. The Board has established guidelines and policies for the use of school facilities, and the Applicant understands and accepts these guidelines and policies.

The Applicant hereby applies to use _____

(the “Facility”) on _____, 20____, from _____
AM/PM until _____ AM/PM for the following purposes(s): _____

_____.

The Applicant hereby agrees to pay to the Board as a non-refundable cost for the use of this Facility the sum of \$ _____, based upon _____ hours of use at \$ _____ per hour. This amount shall be paid in full at the time this Application is submitted to the Board. This amount shall not be refunded for any reason except the Board’s denial of this Application. If the actual hours of use exceed the time originally estimated (including set-up and cleaning), the Applicant shall be billed additional charges at the same hourly rate stated above to include all hours the Facility is made available to the Applicant.

The Applicant may be required to have at least one school representative to be present at all times during the use of the Facility. This representative must be approved in advance by the principal of the Facility or other administrator designated by the Superintendent and shall be responsible for the availability and operation of all school-owned equipment. Remuneration of the representative shall be the responsibility of the Applicant.

Certain general rules and regulations apply to the use of all school facilities. The Applicant agrees to comply at all times with these rules and regulations and all other guidelines and policies adopted by the Board which apply to the use of school facilities. These general rules and regulations are as follows:

1. The use or possession of firearms, other weapons, alcoholic beverages, or illegal drugs on school property is strictly prohibited. The use of any tobacco product on any facility operated by the Board of Education is strictly prohibited. The applicant agrees to make required announcements regarding the prohibition of tobacco use on all campuses of the Surry County School system.
2. Students, staff, and the general public are prohibited from bringing animals on to the school campus at public events, including, but not limited to athletic events. The exceptions to this policy are service animals as authorized.
3. Loud or profane conduct on school property is prohibited.
4. The user shall not violate any federal or state statute or any local ordinance, including all federal and state laws prohibiting discrimination.
5. The facility shall be maintained in a clean and orderly manner, and shall be returned to school official in the same condition as when received.
6. All concession rights are reserved to the school in which the facility is located.
7. The user shall provide complete supervision of all activities.
8. The user accepts full responsibility for any personal injury or property damage, which may occur during the time period of use of the facility.
9. The user shall fully indemnify and hold harmless the Board of Education, its individual members, its employees, and its agents from any and all liability whatsoever arising from any personal injury or property damage arising out of the use of the facility.
10. The Board of Education or superintendent may require any user of a school facility to provide liability insurance in such amount as the Board of Education or superintendent deems necessary to protect the Board of Education, its individual members, its officers, its employees, and its agents from any liability whatsoever for personal injury or property damage arising out of the use of the facility.

11. The undersigned agrees that failure to implement and monitor the conditions of this application, especially, but not limited to the enforcement of Tobacco Free Policies, may lead to termination of this agreement.

This undersigned representative of the Applicant hereby certifies that he has full authority to submit this Application on behalf of the Applicant.

Name of Applicant

Name and Title of Authorized Representative

Address

Telephone Number

School Sponsored, School Related, and Non-Profit Groups

Approved on behalf of _____, by the undersigned
(School)
authorized representative.

Date

Principal

For-Profit Groups

Approved on behalf of the SURRY COUNTY BOARD OF EDUCATION, by the
undersigned authorized representative.

Date

Name and Title

**Surry County Schools
Community Use of Facilities
Use/Fee Structure**

Category 1 School-sponsored groups, including student organizations

Regular Facility Use Fee: None
 Child Nutrition Manager \$25/hr.
 Child Nutrition Staff \$20/hr.
 Custodial Staff \$20/hr.

Category 2 School related groups (organizations formed to support the school in some manner, such as PTO, teachers' and principals' organizations, and booster clubs)

Regular Facility Use Fee: None
 Child Nutrition Manager \$25/hr.
 Child Nutrition Staff \$20/hr.
 Custodial Staff \$20/hr.

Category 3 Local governmental and youth organizations (includes but is not limited to scouts, 4-H) and other community members or groups (not for profit)

Facility Use Fee: None
 Child Nutrition Manager \$25/hr.
 Child Nutrition Staff \$20/hr.
 Custodial Staff \$20/hr.

Category 4 All other groups

Facilities Use Fee:

Cafeteria only	\$50/hr.
Kitchen and Cafeteria	\$75/hr.
Gym	\$75/hr.
Classroom	\$20/hr.
Conference Room	\$20/hr.
Media Center	\$50/hr.
Tennis Court	\$20/hr.
Athletic Field	\$100/day
Playground	\$100/day
Child Nutrition Manager	\$25/hr.
Child Nutrition Staff	\$20/hr.
Custodial Staff	\$20/hr.
Supervisor	\$60/hr.